

**The Annual Quality Assurance Report (AQAR) of the IQAC**

*(For Affiliated/Constituent Colleges)*

**TRACK ID: GJCOGN80324**

**AISHE NO.:C- 833**

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year July 1, 2014 to June 30, 2015*

TRACK ID: GJCOGN80324

AISHE NO. – C 833

**Part – A**

**Data of the Institution**

*(Data may be captured from IIQA)*

**1. Name of the Institution: - M. P. SHAH ARTS & SCIENCE COLLEGE**

- Name of the Head of the institution: Dr. S. U. VORA
- Designation: PRINCIPAL
- Does the institution function from own campus: YES
- Phone no./Alternate phone no.: 02752 – 220382
- Mobile no.: 07984300875
- Registered e-mail: mpshahartssciencecollege@gmail.com
- Alternate e-mail : mpshahartssciencecollege@gmail.com
- Address : BUS STAND ROAD
- City/Town : SURENDRANAGAR
- State/UT : GUJARAT
- Pin Code : 363001

**2. Institutional status:**

- Affiliated / Constituent: Affiliated

- Type of Institution: Co-education
- Location : Rural
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing  
(Please specify) :- UGC 2f and 12(B)
- Name of the Affiliating University: SAURASHTRA UNIVERSITY
- Name of the IQAC Co-ordinator: Dr. BHARAT N. VALANI
- Phone no. :- 220382
- Mobile: 9824296123
- IQAC e-mail address: [valanibharat2402@gmail.com](mailto:valanibharat2402@gmail.com)

3. Website address: [www.mpsasc.edu.in](http://www.mpsasc.edu.in)

Web-link of the AQAR: (Previous Academic Year):

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

4. Whether Academic Calendar prepared during the year? YES

If, yes, whether it is uploaded in the Institutional: - NO

web site:

Web link:

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 <sup>st</sup>	B	2.46	2013	from: 2013 to: 2018

6. Date of Establishment of IQAC: DD/MM/YYYY: 28/03/2014

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Green Audit	18-08-2014 & 10-Days	100 – Students

**Note: Some Quality Assurance initiatives of the institution are: (Indicative list)**

- *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*
- *Academic Administrative Audit (AAA) conducted and its follow up action*
- *Participation in NIRF*
- *ISO Certification*
- *NBA etc.*
- *Any other Quality Audit*

8. Provide the list of funds by Central/ State Government-  
UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount (Rs.)
<b>M. P. SHAH ARTS &amp; SCIENCE COLLEGE, SURENDRANAGAR</b>		<b>State Government</b>	<b>2014-15</b>	<b>30340000/</b>
	<b>PLAN - 12</b>	<b>UGC</b>		<b>800000/</b>
	<b>Component – 9</b>	<b>KCG</b>		<b>32223/</b>

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: YES

\*upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: 04

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes/No: - Yes

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its

Activities during the year? : - No

If yes, mention the amount: Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

\* Participation in NIRF

\* Assessment of Academic Performance Indicators under Career Advancement Scheme

\* Modification of Online Admission Process

**13.** Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Teacher CAS under College Teacher's API Audit	

**14.** Whether the AQAR was placed before statutory body? No:

Name of the statutory body: N.A. Date of meeting(s): N/ A

**15.** Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

**Yes/No: - NO** Date: N.A.

**16.** Whether institutional data submitted to AISHE: Yes/No: YES

Year: 2014-15 Date of Submission: //2015

**17.** Does the Institution have Management Information System? : - NO

If yes, give a brief description and a list of modules currently operational.

(Maximum 500 words)

N.A.

## Part-B

<b>CRITERION I – CURRICULAR ASPECTS</b>
<b>1.1 Curriculum Planning and Implementation</b>
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words
<p>The College is affiliated to Saurashtra University and follows the curriculum and syllabi prescribed by the university. Saurashtra University provides Academic Calendar at the beginning of each academic year. Advance planning of Academic activities is done by the college in concordance with the University academic calendar.</p> <p>For the successful and timely implementation of curriculum, Time-table committee of the college prepares a Time-Table after the discussion with Head of the all departments at the beginning of each semester. Each department conducts departmental meetings where workload distribution among staff is prepared for the given time-table. Faculties prepare advanced academic planner for their work for timely implementation as well.</p> <p>Students are made aware of the academic plans through time table and relevant notices as well as in the classrooms by their respective teachers. Also, slow and advanced learners from B. Sc. Semester – I and B. A. Semester – I Students are identified in the beginning of academic year. Teachers plan their work in view of the abilities of the slow learners, the average students and the advanced learners.</p> <p>In addition to conventional teaching methods, faculties use other tools to supplement the effective delivery of curricular aspects such as field visits, study tours, industrial visits, group discussions, projects, class seminars, quiz and use of ICT. The college has put in place required infrastructure for technology-led learning. The campus is fully Wi-Fi enabled with internet access to all students and faculty.</p> <p>To improve the delivery of curricular aspects by teachers, the institute supports the faculty members in various ways: by providing well-equipped library facility; by providing encouragement to attend various seminars, workshops, faculty development programs, refresher and orientation courses to update their knowledge etc.</p> <p>The Head of the department and the Principal do a periodical review monitoring of delivery of curriculum and also the student’s attendance.</p>

The internal examinations are organized systematically to assess the attainments of course outcome. The IQAC monitors the feedback of students regarding curriculum delivery which helps in incorporating necessary measures for effective implementation.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
Certificate Programme in Food & Nutrition	-----	Minimum 6 months & Maximum 2 years; offered in both January & July cycle of admissions	The Programme aims to acquaint the learner with the role of food in ensuring healthy living for the individual, family and community. It includes features like food selection and preparation, nutrition from infancy to old age, economics of food, kitchen gardening, food adulteration, consumer rights, safety and education etc	The Certificate in Foods and Nutrition is basically a Post-Literacy level awareness programme meant for people with basic reading and writing skills.
Name of the Certificate Course	-----	Certificate in HIV & Family	Minimum 6 months and Maximum 2 years;	The Certificate in HIV and Family Education provides comprehensive knowledge about what, why and how of HIV/AIDS, family life

		Education	offered in both January & July cycle of admissions.	education, facts of life and substance abuse. The contents are designed to impart an integrated understanding to the learners about the issues involved in HIV/AIDS and behaviour modification.
-----	Diploma in Nutrition and Health Education	Minimum 1 year and Maximum 4 years; offered in both January & July cycle of admissions	The Diploma Programme is a holistic package which provides opportunities to the learner to gain knowledge about nutrition and public health. The aim of the programme is to develop a knowledge base in areas of nutrition and public health, promote awareness about concepts and principles in communication and their application in nutrition and health education	It enables the learners to envelop skills in communicating nutrition and health related information to the community and develop skill in playing the role of nutrition/health educators in the Community.
-----	Diploma in Early Child Care and Education	Minimum 1 year and Maximum 4 years; offered in both January & July cycle of admissions	It is a unique holistic package that equips the learner to foster the holistic development of young children (i.e., children from birth to 6 years of age) and will be of interest to those who are working with children in birth to six age	The Diploma in Early Childhood Care and Education is a programme for continuous knowledge & skills up-gradation for those working in the sector of Early Childhood Care and Education.

			group in diverse settings, such as crèches, preschools, pre-primary classes, nursery schools, anganwadis and balwadis; those managing such early childhood care and education centres; parents and others interested in knowing about the development of young children.	
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## 1.2 Academic Flexibility

### 1.2.1 New programmes/courses introduced during the Academic year

Program Name	Course code	Course Name	Year of introduction
N/ A	N/ A	N/ A	N/ A

### 1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
B. Sc. Botany	13	N/A	2009-10	13	N/A
B. Sc. Chemistry					
B. Sc. Mathematics					
B. Sc. Physics					
B. A. Hindi					
B. A. Gujarati					
B. A. Sanskrit		N/A	2009 – 10		N/A



B. A. English					
B. A. Economics					
B. A. History					
B. A. Psychology					
B. A. Philosophy					
B. A. Political Science					
M. A. Hindi					
M. A. Economics	N/A	03		N/A	03
M. A. English					
Already adopted (mention the year)					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
No of Students	Certificate	Diploma Courses			
07	05	02			
<b>1.3 Curriculum Enrichment</b>					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses		Year of introduction		Number of students enrolled	
Sudamachritra,Premanandkrut akhyan		2014 - 15			
1.3.2 Field Projects / Internships under taken during the year					
Project/Programme Title			No. of students enrolled for Field Projects / Internships		
B.Sc. Chemistry			103		
<b>1.4 Feedback System</b>					
1.4.1 Whether structured feedback received from all the stakeholders.					
1) Students	2) Teachers	3)	4) Alumni	5) Parents	

		Employers		
Yes	Yes	Yes	Yes	Yes
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)				
Our college has a mechanism to obtain feedback from students on Curriculum. By analyzing these feedbacks; suggestion and recommendations are listed which are forwarded to Saurashtra University by our teaching staff members who are members of board of study in their specialized subject. Students' feedbacks and responses on curriculum are used to enrich curriculum by incorporating more examples, case studies, field studies, seminars, question bank, diagrams, online references, e-books, videos, and animations. Stakeholder can send their feedback offline as well as online through college website.				

<b>CRITERION II -TEACHING-LEARNING AND EVALUATION</b>						
<b>2.1 Student Enrolment and Profile</b>						
<b>2.1. 1 Demand Ratio during the year</b>						
Name of the Programme	Number of seats available	Number of applications received	Students Enrolled			
<b>B. Sc.</b>	<b>240</b>	<b>1100</b>	<b>378</b>			
<b>B. A.</b>	<b>1800</b>	<b>1400</b>	<b>780</b>			
<b>M. A.</b>	<b>360</b>	<b>400</b>	<b>155</b>			
<b>2.2 Catering to Student Diversity</b>						
2.2.1. Student - Full time teacher ratio (current year data)						
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching	Number of teachers teaching both UG and PG courses	

				only PG courses	
2014-15	2817	380	35	<b>00</b>	<b>00</b>

### 2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (LMS, e-Resources)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
35	30	Laptop, Tablet, Smart Phone, Projector, Chart Paper	04	00	E- Content, Audio-visual, Vande Gujarat -13-16 Swayam Prabha, PPT, Animation, Virtual Lab, Simulation, C.D., Online Exam, Blogs

### 2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
<b>3197</b>	<b>35</b>	<b>00</b>

### 2.4 Teacher Profile and Quality

#### 2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the	No. of faculty with Ph.D

			current year	
<b>53</b>	<b>35</b>	<b>18</b>	<b>00</b>	<b>17</b>

#### 2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

<i>Year of award</i>	<i>Name of full time teachers receiving awards from state level, national level, international level</i>	<i>Designation</i>	<i>Name of the award, fellowship, received from Government or recognized bodies</i>
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NIL

#### 2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
<b>B. Sc.</b>		<b>Semester - 6</b>	<b>09/04/2015</b>	<b>23/05/2015</b>
<b>B. A.</b>	<b>--</b>	<b>Semester – 6</b>	<b>09/04/2015</b>	<b>18/05/2015</b>
<b>M. A.</b>		<b>Semester – IV</b>	<b>19/05/2018</b>	

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As the college is affiliated with Saurashtra University it follows the Continuous Internal Evaluation System prescribed by the university. M. P. SHAH ARTS & SCIENCE COLLEGE institute of science follow the regulations and evaluation process of the affiliating Saurashtra University. In the beginning of the academic year all students are oriented about the internal and external evaluation process. The

faculty members give the instructions even in the classrooms and copy of the same is also displayed on the student's notice board. Students and parents are clearly made aware of the eligibility conditions required to appear in the final exam. The evaluation is the core and integral part of the teaching learning process. The internal examination committee of the senior faculties conducts meeting to decide internal evaluation time table.

The internal evaluation weightage of 30 % is divided in three parts –

- (1) 10 % for classroom MCQ test
- (2) 10 % Assignment
- (3) 10 % seminar presentation and quiz or Assignment (For final year student)

Student has to score minimum 12 marks out of 30 marks to get through to be eligible for the university exam.

Evaluation of remaining 70 % is done by external university exam.

Internal evaluation of 30 % practical mark done on the basis of

- (4) 10 % for Practical viva
- (5) 10 % Journal presentation & regularity
- (6) 10 % Lab performance and scientific approach

During the orientation programme newly admitted students are updated about the attendance required and minimum marks required in the CBCS system both at internal and external evaluation. In internal evaluation gracing is given at the institutional level if required. The evaluation reforms of the university are followed in the best of the spirit to keep evaluation process fair and transparent.

The M. P. SHAH ARTS & SCIENCE COLLEGE Institute of Science and Arts have been following the improved examination system as prescribed by the affiliating university with the introduction of CBCS since June 2010. Those faculty members appointed as paper setter and examiner are also participating in university examination process.

At institutional level under the leadership of head of the institution and examination committee every faculty member is assigned examination duty of block supervisor, senior supervisor and reliever.

The members of examination committees monitor and observe all examination blocks through CCTV and give the instruction to block supervisor and students if required.

Senior supervisor are in continuous monitoring during internal and external exams.

The final evaluation and gradation of subjects of elective generics is done at the institutional level

**2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters**

The M. P. SHAH ARTS & SCIENCE COLLEGE Institute of Science follow academic calendar of the Saurashtra University. In the beginning of the academic year the affiliating university provides academic calendar including the schedule of continuous internal evaluation. The affiliating university introduced Choice Based Credit System (CBCS) of evaluation form Jun 2010. The evaluation process can also be accessed from the affiliating university website.

The rules and regulation regarding examination are communicated to students in the orientation programme. Information regarding the evaluation process is put up on the students' notice board and circulated it in every class and also communicated through intercom system. More over the faculty members inform their respective departmental students during classroom teaching. The same is also communicated to parents during the parents-teachers association meeting.

**2.6 Student Performance and Learning Outcomes**

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the web link)

*NIL*

**2.6.2 Pass percentage of students**

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
	B. Sc.	136	132	97%
	B. A.	500	456	91%
	M. A.	207	204	98%

**2.7 Student Satisfaction Survey**

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as web link)

*NIL*

<b>CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION</b>				
<b>3.1 Resource Mobilization for Research</b>				
3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored Projects	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students Research Projects <i>(other than compulsory by the College)</i>	NIL	NIL	NIL	NIL
International Projects	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

<b>3.2 Innovation Ecosystem</b>		
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year		
Title of Workshop/Seminar	Name of the Dept.	Date(s)
<b>NIL</b>		
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year		

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
NIL				
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year				
Incubation Centre		Name		Sponsored by
NIL				
Name of the Start-up		Nature of Start-up		Date of commencement
NIL				

<b>3.3 Research Publications and Awards</b>			
3.3.1 Incentive to the teachers who receive recognition/awards			
State	National	International	
N.A.			
3.3.2 Ph. Ds awarded during the year ( <i>applicable for PG College, Research Center</i> )			
Name of the Department		No. of Ph. Ds Awarded	
N.A.			
3.3.3 Research Publications in the Journals notified on UGC website during the year			
	Department	No. of Publication	Average Impact Factor, if any
National	Science	02	0.971
International	Arts	12	00
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year			
Department		No. of publication	
Science		12	
Arts		07	
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index			



Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
2014	Thermal, FT-IR and SHG efficiency studies of L-arginine doped KDP crystals	K. D. Parikh	Bulletin of Materials Science	2007	h-index=4 i10-index=4	Department of Physics, Saurashtra University, Rajkot, India
2014	Growth and characterization of L-alanine doped KDP crystals	K. D. Parikh	Crystal Research and Technology	2010	h-index=4 i10-index=4	M.P.Shah Arts & Science College, Surendranagar, India
2014	Crystal growth, thermal, optical, and dielectric properties of l-lysine doped KDP crystals	K. D. Parikh	Modern Physics Letters B	2009	h-index=4 i10-index=4	Department of Physics, Saurashtra University, Rajkot, India
2014	Investigations of various growth parameters, FTIR and thermal studies of gel grown pure and mixed levo-tartrates of calcium strontium	K. D. Parikh	Indian Journal of Physics	2006	h-index=4 i10-index=4	Department of Physics, Saurashtra University, Rajkot, India

### 3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
Thermal, FT-IR and SHG efficiency studies of L-arginine doped KDP crystals	K. D. Parikh	Bulletin of Materials Science	2007	4	44	Department of Physics, Saurashtra University, Rajkot, India
Growth and characterization of L-alanine doped KDP crystals	K. D. Parikh	Crystal Research and Technology	2010	4	38	M.P.Shah Arts & Science College, Surendranagar, India

Crystal growth, thermal, optical, and dielectric properties of l-lysine doped KDP crystals	K. D. Parikh	Modern Physics Letters B	2009	4	10	Department of Physics, Saurashtra University, Rajkot, India
Investigations of various growth parameters, FTIR and thermal studies of gel grown pure and mixed levotartarates of calcium strontium	K. D. Parikh	Indian Journal of Physics	2006	4	10	Department of Physics, Saurashtra University, Rajkot, India

### 3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	03	12	03	01
Presented papers	05	14	01	00
Resource Persons	00	00	00	00

### 3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
<b>N. S. S. Special Camp at Munjpar</b>	<b>NSS</b>	<b>2</b>	<b>100</b>
<b>Rally under the Red Ribbon</b>	<b>RRC</b>	<b>2</b>	<b>235</b>

<b>District and zonal level camp</b>	<b>NSS</b>	<b>2</b>	<b>34</b>
<b>Program Officers Seminar</b>	<b>NSS</b>	<b>2</b>	<b>2</b>
<b>Rally under the Red Ribbon</b>	<b>RRC</b>	<b>2</b>	<b>165</b>
<b>N. S. S. Special Camp at Gujarvadi</b>	<b>NSS</b>	<b>2</b>	<b>100</b>

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
<b>Yuth Festival -lok geet</b>	<b>Yuth Festival -lok geet- Secound</b>	<b>Saurasra University</b>	<b>Yuth Festival -lok geet</b>
<b>N. S. S. Special Camp</b>	<b>Certificate of participation</b>	<b>NSS Surashtra University</b>	<b>N. S. S. Special Camp</b>
<b>N. S. S. Special Camp</b>	<b>Certificate of participation</b>	<b>NSS Surashtra University</b>	<b>N. S. S. Special Camp</b>

Yuth Festival -Quiz	Yuth Festival -Quiz-Third	Saurasra University	Yuth Festival -Quiz	
3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year				
Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers <b>coordinated</b> such activities	Number of students participated in such activities
National Service Scheme (N.S.S.)	N.S.S., M. P. Shah College - Regular Activity	Voters awareness Relly		165
National Service Scheme (N.S.S.)	N.S.S., M. P. Shah College - Regular Activity	Celebration of 64th Foundation Day of Surendranagar		345
Sweep	N.S.S., M. P. Shah College - Regular Activity	Celebration of National Voters Day		232
Sweep	N.S.S., M. P. Shah College - Regular Activity	स्वीप” अंतर्गत संकल्पदेवारावेल		300
National Service Scheme (N.S.S.) -	N. S. S. Special Camp at	Veternery information &		100

Special Camp	Munjpar, Ta. Wadhwan, Dist. Surendranagar	guidance lecture by Dr. Shahikant Patel		
National Service Scheme (N.S.S.) - Special Camp	Economics Department	Economic and Social Survey of Munjpar Village by Dr. C. S. Zala & Dr. N. K. Sonara		97
National Service Scheme (N.S.S.) - Special Camp	N. S. S. Special Camp at Munjpar, Ta. Wadhwan, Dist. Surendranagar	Lecture on Importance of Plantation by Shri P. S. Valvi		98
National Service Scheme (N.S.S.) - Special Camp	N. S. S. Special Camp at Munjpar, Ta. Wadhwan, Dist. Surendranagar	Plantation Programme		218
Red Ribbon Club (R.R.C.)	N. S. S. Special Camp at Munjpar, Ta. Wadhwan, Dist. Surendranagar	Prohibition & Excis Related Lecture by Shri Kanjibhai Badresiya		95
National Service Scheme (N.S.S.) - Special Camp	N. S. S. Special Camp at Munjpar, Ta. Wadhwan, Dist.	Slogan writing on Walls in Munjapr Village		50

	Surendranagar			
Red Ribbon Club (R.R.C.)	N. S. S. Special Camp at Munjpar, Ta. Wadhwan, Dist. Surendranagar	HIV Awareness Relly		100
National Service Scheme (N.S.S.)	N. S. S. Special Camp at Munjpar, Ta. Wadhwan, Dist. Surendranagar	Suprestion awareness lecture and practical demonstration by Shri Ghanshyambhai Mehta		91
Swachh Bharat Abhiyan & National Service Scheme (N.S.S.)	N. S. S. Special Camp at Munjpar, Ta. Wadhwan, Dist. Surendranagar	Cleaning of streets, public places and religious places of Munjpar Village		100
National Service Scheme (N.S.S.)	N.S.S., M. P. Shah College - Regular Activity	Clean Gujarat rally		125
National Service Scheme (N.S.S.)	N. S. S. Special Camp at Munjpar, Ta. Wadhwan, Dist.	Relly on the streets of Munjpar villege regarding Swachh		100

	Surendranagar	Bharat Abhiyan		
National Service Scheme (N.S.S.)	N.S.S., M. P. Shah College - Regular Activity	Voters awareness Relly		170

<b>3.5 Collaborations</b>				
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year				
Nature of Activity		Participant	Source of financial support	Duration
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year				
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	Participant
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year				
Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs	

<b>CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES</b>		
<b>4.1 Physical Facilities</b>		
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year		
Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development	
NIL		
4.1.2 Details of augmentation in infrastructure facilities during the year		
Facilities	Existing	Newly added
Campus area	17700.17Sq.Mt.	NIL
Class rooms	17	NIL
Laboratories	10	NIL
Seminar Halls	NIL	NIL
Classrooms with LCD facilities	0	NIL
Classrooms with Wi-Fi/ LAN	0	NIL
Seminar halls with ICT facilities	NIL	NIL
Video Centre	NIL	NIL
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.		
Value of the equipment purchased during the year (Rs. in Lakhs)		
Others		

<b>4.2 Library as a Learning Resource</b>			
4.2.1 Library is automated {Integrated Library Management System -ILMS}			
Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIL	NIL	2.0	Not done



4.2.1 Library Services:						
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	35387		00	00	35387	
Reference Books	00	00	00	00	00	00
e-Books	00	00	00	00	00	00
Journals	00	00	00	00	00	00
e-Journals	00	00	00	00	00	00
Digital Database	00	00	00	00	00	00
CD & Video	00	00	00	00	00	00
Library automation	00	00	00	00	00	00
Weeding (Hard & Soft)	00	00	00	00	00	00
Others (specify)	00	00	00	00	00	00

4.3 IT Infrastructure									
4.3.1 Technology Up - gradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	63	1	All departments	0	1	2	13	02	
Added	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
Total	63	1	All	0	1	2	13	02	

			depart ments						
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
NIL..... MBPS /GBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility					Provide the link of the videos and media centre and recording facility				
NIL					NIL				
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the teacher		Name of the module			Platform on which module is developed		Date of launching e - content		
NIL		NIL			NIL		NIL		

<b>4.4 Maintenance of Campus Infrastructure</b>			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. ( <i>maximum 500 words</i> ) (information to be available in institutional Website, provide link)			
The college is run by Government of Gujarat. Maintenance of civil works and electric works of the college building and infrastructure is the responsibility of Road & Building Department. The new			

civil and electric work, augmentation and maintenance of government buildings are done by R&B Department regularly. Maintenance of government buildings is one of the functions of R&B Department. Our college is one of them. R&B Department prepares budget of all the government buildings and spends money for them. Therefore R&B cannot give us budgets and expenses done by them to the college separately. Instruments, equipment's and other aids are purchased and maintained by the college. For example, college purchases computer systems and whenever the requirements of the maintenance are produced, college calls respective technician to fix the problem

### **CRITERION V - STUDENT SUPPORT AND PROGRESSION**

#### **5.1 Student Support**

##### 5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	NIL	NIL	NIL
Financial support from other sources			
a) National /	NIL	NIL	NIL
b) STATE	Scholarship	1722	7,000,000/
b) International	NIL	NIL	NIL

##### 5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved

##### 5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2014-15	1. College Career Counselling, Committee Members 2. Career Counselling, Rojgar Kacheri	700	217		

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
00	00	00

## 5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students	Name of Organizations Visited	Number of Students Participated	Number of Students Placed

		Placed			
Makson pharms	50	01	NIL	NIL	NIL

#### 5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2014-15	39	B.Sc.	M. P. SHAH ARTS & SCIENCE COLLEGE, SURENDRANAGAR	Saurashtra University	M.Sc./
	34	B. A.		Gujarat University	M. A.
	214	B. Sc. / B. A.		Bhavnagar University	B. Ed.
	04			University	Others

#### 5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	02	
TAT	02	
TET	06	

#### 5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Saptadhara 33 Activities	College	400

### 5.3 Student Participation and Activities

#### 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at

national/international level (award for a team event should be counted as one)						
Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2014 - 15	Youth Festival - Quiz	State	Yes	N/A	Mo. No- 7600113463  Mo. No.- 942756951	Umaraniaya Nilesh H.  Patel Krunal P.
5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)						

<b>5.4 Alumni Engagement</b>
5.4.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):
<b>NIL</b>
5.4.2 No. of <del>registered</del> enrolled Alumni:
<b>NIL</b>
5.4.3 Alumni contribution during the year (in Rupees) :
<b>NIL</b>
5.4.4 Meetings/activities organized by Alumni Association :
<b>NIL</b>

<b>CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>
<b>6.1 Institutional Vision and Leadership</b>
6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

**Response:**

The principal, IQAC coordinator and senior faculty members play vital role in policy decisions. As and when any important decision regarding institute is taken meeting is conducted with the entire teaching and non-teaching staff members, there by invite suggestions from all. Oral feedback from the parents is taken every year and their suggestions are honoured.

As a case the principal and the IQAC coordinator planned for NAAC preparation and conducted meetings with staff members to explain the key-indicators of all criteria to collect data from each department and compile it for AQAR and SSR in given format. Thus, maximum staff members contributed to the common cause of the college and the principles of decentralization and participation were executed.

The principal constitutes different committees at the beginning of each academic year and all teaching and non-teaching staff works as the committee members. These committees are as follows:

<ul style="list-style-type: none"> <li>• Admission Committee</li> <li>• Time-table Committee</li> <li>• RUSA Committee</li> <li>• DELL Committee</li> <li>• AAA Committee</li> <li>• IT Committee</li> <li>• E-Waste Management Committee</li> <li>• Library Committee</li> <li>• UGC Committee</li> <li>• RTI Committee</li> <li>• Saptadhara Committee</li> </ul>	<ul style="list-style-type: none"> <li>• IQAC</li> <li>• Grievances Redressal Cell</li> <li>• Women Development Cell</li> <li>• Anti Ragging Cell</li> <li>• NSS</li> <li>• NCC</li> <li>• Sports</li> </ul>
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6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial:

No

## 6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100

words each):

❖ Curriculum Development

Curriculum is developed by the university. At least one teacher of the college is a member of Board of Studies of university. Whenever curriculum is designed or developed or reformed, the members contribute in BoS. Before the meeting the members of our college get feedback from respective teachers of their departments, teachers of other colleges and alumni. College principal is a senate member of the university. Head of Chemistry, Physics, Mathematics, Botany, Hindi, Gujarati, Sanskrit, English, Economics, History, Philosophy, Political Science, Psychology are members of respective BoS. One teacher of Physics Department is a member of Academic Council.

❖ Teaching and Learning

Teaching and Learning: Teachers intent to teach using projects and computer. All the departments have projector so that the faculty members can use them. They use various teaching methods according to topics. Visits of resources of Botanical gardens and fields, Industrial visit for Chemistry students, Seminar of students, Assignments, Use of library as a resource, Practical sessions of each subject, Projects, etc. make teaching-learning interesting and fruitful to the students.

❖ Examination and Evaluation

M. P. SHAH ARTS & SCIENCE COLLEE, SURENDRANAGAR institute of science follow the regulations and evaluation process of the affiliating Saurashtra University. In the beginning of the academic year all students are oriented about the internal and external M. P. SHAH ARTS & SCIENCE COLLEGE, SURENDRANAGAR Page 22 evaluation process. The faculty members give the instructions even in the classrooms and copy of the same is also displayed on the student's notice board. Students and parents are clearly made aware of the eligibility conditions required to appear in the final exam. The evaluation is the core and integral part of the teaching learning process. The internal examination committee of the senior faculties conducts meeting to decide internal evaluation time table. The internal evaluation weightage of 30 % is divided in three parts – (1)10 % for classroom MCQ test (2) 10 % Assignment (3) 10 % seminar presentation and quiz or Assignment (For final year student) Student has to score minimum 12 marks out of 30 marks to get through to be eligible for the university exam. Evaluation of remaining 70 % is done



by external university exam. Internal evaluation of 30 % practical mark done on the basis of (4) 10 % for Practical viva (5) 10 % Journal presentation & regularity (6) 10 % Lab performance and scientific approach During the orientation programme newly admitted students are updated about the attendance required and minimum marks required in the CBCS system both at internal and external evaluation. In internal evaluation gracing is given at the institutional level if required. The evaluation reforms of the university are followed in the best of the spirit to keep evaluation process fare and transparent. The M. P. SHAH ARTS & SCIENCE COLLEGE, SURENDRANAGAR Institute of Science has been following the improved examination system as prescribed by the affiliating university with the introduction of CBCS since June 2010. Those faculty members appointed as paper setter and examiner are also participating in university examination process. At institutional level under the leadership of head of the institution and examination committee every faculty member is assigned examination duty of block supervisor, senior supervisor and reliever. The members of examination committees monitor and observe all examination blocks through CCTV and give the instruction to block supervisor and students if required. Senior supervisor are in continuous monitoring during internal and external exams. The final evaluation and gradation of subjects of elective generics is done at the institutional level as well as university level.

❖ Research and Development

This institute is being an undergraduate college. Students of final year are encouraged to do industrial visit or field visit. During interaction with the industries or field they are sometimes they find some idea regarding the final year project and with the help of industry professional and mentor of the college. By combine efforts of all, students himself try to assess the idea in guided path plus by means of doing reference work and investigate work in a healthy conduct under the guidance. After approaching to an elucidation of the research done by the students, made a project report with a proper format and submit it to the institute.

❖ Library, ICT and Physical Infrastructure / Instrumentation: During the academic session students have Library facility to use different books and magazines and newspaper and much more digital material over the web by using Namu-Wifi. Students are availed by the government scheme to have a Namu-Tablet for his college education as well as internet world of education. In addition to the old educational method college has M. P. SHAH ARTS & SCIENCE COLLEGE,

SURENDRANAGAR Page 23 new ICT based educational methods too. In which, Teacher uses interactive seminar, ppt, audio-video lectures, BISAG, miscellaneous learning aids over projector and much more. In Laboratory practical students does practical as per their syllabus on various Hindi, Gujarati, Sanskrit, English, Economics, History, Philosophy, Political Science, Psychology chemistry, physics and biology instruments as well as del Lab essential for the Mathematics.

❖ Human Resource Management

For Human Resource, Academic and Administrative, the institute is solely dependent on recruitment made by Govt. of Gujarat. Academic Human Resource: Academic posts Viz; Principal, Professor, Librarian, Sports Director (PTI) and Lab.Assistants are filled through direct recruitment made by Commissioner of Higher Education- Gujarat. The roster is maintained centrally by the same office. Administrative Resources; Posts related to administrative work are filled through direct recruitment by respective departments of Govt. of Gujarat. For Visiting faculties and other Administrative works posts are filled through Outsourcing.

❖ Industry Interaction / Collaboration

❖ Admission of Students

First year Admission process:

Students' enrolment in First year is merit based where students undergo through process of filling up the admission forms on which merit list is generated as per government reservation policy. On confirmation of the admission, they are allotted subject groups of their choices based on merit.

Second year Admission process:

Students from this college having cleared or backlogs in previous year exam are enrolled first. If seats are found vacate after the admission, students from other institutes affiliated to Saurashtra University are given merit based admissions through admission process as mentioned above

Third year Admission process:

Students from this college having cleared or backlogs in Second year exam are enrolled first. For Final year, Subject choice and allotment is based purely on semester 1-4 cumulative merit.

6.2.2 : Implementation of e-governance in areas of operations:
❖ Planning and Development: All the correspondences with Commissioner of Higher Education and Knowledge Consortium of Gujarat are done through e-mails, Google Docs and Hard copies
❖ Administration: Partially e-governed. Some works are done through computers
❖ Finance and Accounts: College receives grants and salary made through Integrated Finance Management System
❖ Student Admission and Support: Students profile is prepared through computers
❖ Examination: Marks of Internal Evaluation are uploaded through the portal of University

### 6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
NIL					

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Short Term Course:	01	07/07/2014 TO 13/07/2014
Short Term Course:	01	25/08/2014 TO 31/08/2014
Faculty Development Program	01	08/12/2014 TO 14/12/2014
Faculty Development Program	01	10/11/2014 TO 16/11/2014
Orientation Programme	02	01/09/2014 TO 28/09/2014
Refresher Course	01	08 – 12 – 2014 to 28 – 12 – 2014

6.3.4 Faculty and Staff recruitment (no. for Permanent/Full time recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
00	00	00	Nil

6.3.5 Welfare schemes for

Teaching	<b>Co-operative Society</b>
Non teaching	<b>Co-operative Society</b>
Students	<b>NIL</b>

**6.4 Financial Management and Resource Mobilization**

6.4.1 Institution conducts internal and external financial audits regularly  
(with in 100 words each)

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies/ individuals	Funds/ Grants received in	Purpose
--	---------------------------	---------

	Rs.	
Knowledge Consortium of Gujarat	60000	For Saptadhara (Extra-curricular) Activities
Knowledge Consortium of Gujarat	5000	Placement, Career Guidance
Saurashtra University	18500	NSS Activities
Knowledge Consortium of Gujarat	32223.00	Component - 9
University Grant Commission	800000.00	Plan - 12
6.4.3 Total corpus fund generated NIL		

<b>6.5 Internal Quality Assurance System</b>				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				
6.5.2 Activities and support from the Parent – Teacher Association (at least three)				
NIL				
6.5.3 Development programmes for support staff (at least three)				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
6.5.5				
a. Submission of Data for AISHE portal : (Yes /No) YES				
b. Participation in NIRF : (Yes /No) N.A.				
c. ISO Certification : (Yes /No) No				
d. NBA or any other quality audit : (Yes /No) N.A.				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-- ---to-----)	Number of participants

<b>CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES</b>						
<b>7.1 - Institutional Values and Social Responsibilities</b>						
7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)						
Title of the programme		Period ( <b>from-to</b> )		Participants		
				Female	Male	
7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources						
7.1.3 Differently abled (Divyangjan) friendliness						
Items Facilities		Yes/No		No. of Beneficiaries		
Physical facilities		No				
Provision for lift		No				
Ramp/ Rails		Yes				
Braille Software/facilities		Yes				
Rest Rooms		Yes				
Scribes for examination		Yes				
Special skill development for differently abled students		No				
Any other similar facility		Extra Lecture for Physical Challenge Students				
7.1.4 Inclusion and Situatedness						
Enlist most important initiatives taken to address locational advantages and disadvantages during the year						
Year	Number of initiatives to	Number of initiatives	Date and duration of	Name of the	Issues addressed	Number of participating

	address locational advantages and disadvantages	taken to engage with and contribute to local community	the initiative	initiative		students and staff
7.1.5 Human Values and Professional Ethics						
Code of conduct (handbooks) for various stakeholders						
	Title	Date of Publication	Follow up (maximum 100 words each)			
7.1.6 Activities conducted for promotion of universal Values and Ethics						
	Activity	Duration (from-----to-----)	Number of participants			
	ज्ञान सप्ताह शिक्षकदिन नी उजवणी	01/09/14 to 05/09/14	108			
	वृक्षारोपण	06-09-14	218			
	अंध ध्वज दिन नी उजवणी	15-09-14	460			
	स्वच्छ भारत सप्ताह दिन नी उजवणी/“ ONE DAY ” Camp in college	25/09/14 to 02/10/14	235			
	स्वच्छ गुजरात रेली	25-09-14	125			
	DUST BIN नी वहे चणी	20-09-14	09			

નશાબં ધી સપ્તાહ ની ઉજવણી	૦૭-૧૦-૨૦૧૪	186
રેડ રીબન અંતર્ગત રેલી	06-01-15	135
રેડ રીબન અંતર્ગત વકૃત્વ સ્પર્ધા	08-01-15	105
રેડ રીબન અંતર્ગત ચિત્ર સ્પર્ધા	08-01-15	110
રેડ રીબન અંતર્ગત નાટક	12-01-15	115
રાષ્ટ્રીય મતદાન દિન ની ઉજવણી	25-01-15	100
ગાંધીજી અને સ્વચ્છતા” ની ઉજવણી	30-01-15	140
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)		

## 7.2 Best Practices

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

## 7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust



Provide the web link of the institution in not more than 500 words

**8. Future Plans of action for next academic year (500 words)**

To follow the initiatives of the Government.

- To continue the courses of finishing program.
- To continue the soil testing project.
- To increase use of ICT in the teaching-learning process.
- To organize national conference.
- To organize state level seminar of IQAC.
- To construct new building of the college or augmentation of college building for adequacy of classrooms, Chemistry laboratory, toilets, etc. if grant is released by the government.
- To enhance Office Management System



*Dr. Bharat N. Valani*

*Signature of the Coordinator, IQAC*



**PRINCIPAL**  
**M.P.Shah Arts & Science College**  
**Surendranagar**

*Dr. K. D. Parikh*

*Signature of the Chairperson, IQAC*

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